Topic	Category	Question	Answers
RFP	RFP Process	Attachment IDOA 1 references an "Attachment C" as being the Indiana Economic Impact form that must be completed. Should this be Attachment IDOA 2 instead? Attachment C in the RFP is the Service Narrative.	You should be using IDOA 2 as Attachment C is not accurate on the IDOA 2 spreadsheet. The spreadsheet and PDF have been corrected.
RFP	RFP Process	For the Narratives to be posted with the proposal documents- can we add a table of contents for ease of reading to each of these, and if so, would these then be outside the page limit for each document?	You can utilize a table of contents but it will be included in the page limit.
RFP	RFP Process	Page 9, Section Four, Other Information, Pre-Contract Process states that the state agency will identify potential members of the statewide stakeholder workgroup and potential pilot counties. When will this be completed so that bidders can use this information to determine costs? The information is needed for logistics planning for potential room rentals (understanding the room size, meals, etc.) and assessment of travel costs by location.	DCS wants statewide representation and will utilize the 3 months prior to the start of the contract to identify members and potential pilot communities. Respondents will not have this information prior to the RFP deadline.
RFP	RFP Process	Will all meetings be held in Indianapolis or will meetings be held across the state? Does the Department of Child Services have existing meeting locations available or will these costs need to be included within the budget?	DCS wants statewide representation and would encourage respondents to consider community based locations (which could be available for free or at reduced rates) when meetings are held.
RFP	RFP Process	Does the Department of Children Services anticipate that meals and lodging will be necessary to convene the stakeholder groups and if so, approximately how many nights and meals will be needed?	If the respondent assumes lodging and meals are necessary for the stakeholder meetings, then budget for those expenses.

RFP	RFP Process	How many parents does the Department of Children Services anticipate being engaged in focus groups and completing the surveys?	Respondents will want to consider a number that represents the State.
RFP	RFP Process	How many stakeholders does the Department of Child Services anticipate being on the workgroup?	DCS intends for stakeholders to be a representation of the State.
RFP	RFP Process	Where does the Department of Child Services anticipate the parent focus groups will be held and does the Department have meeting space available in these areas or are these costs to be included in the budget?	DCS wants statewide representation and would encourage respondents to consider community based locations (which could be available for free or at reduced rates) when meetings are held.
RFP	RFP Process	Will the Department of Child Services pay for the meals and lodging necessary for parent participation on the stakeholder group or are these costs to be included in the budget?	Costs are to be included in the proposed budget if meals and lodging are necessary.
RFP	RFP Process	It appears that attachments to be provided with the Provider Narrative document (the Organizational Chart, Legal Status, Secretary of State Entity Report, Financials, Insurance) are to be uploaded separately on the website at the time of submittal. Are these to also be included within the Narrative document itself, or can we just refer to the fact that they are posted and not include them in the Narrative document?	Respondents should reference in their narrative the documents that are attached/posted.
RFP	RFP Process	In reviewing Section 2.1 and validating on the website, there does not appear to be a link to a discrete form called the "Proposal Application". Can the Department provide the "Proposal Application" file for submission with the RFP?	Please see pages 29-31 of the Attachment A Kid Traks User Guide for more informationon the Proposal Application.
RFP	Budget	Is the state able to provide an estimated budget range or maximum budget for the contract?	Respondents are encouraged to submit their proposed costs for this project with their proposals.
RFP	Other	What is the minimum number of pilot counties or regions that DCS would see as sufficient for gathering feedback on the framework?	DCS wants statewide representation so respondents should indicate the number of pilot counties in their proposal.

RFP	Other	Can you provide more detailed information regarding your vision for the toolkit (e.g., content, format, length)? Will an electronic format be sufficient or will you require hard copies to be produced as part of the contract?	DCS intends for this RFP to provide opportunities for more detail of the toolkit. The toolkit will be produced from the selected vendor's work. Electronic format will be the most usable, but some hard copies may be needed.
RFP	Other	Can you provide more detailed information regarding what you see as the vendor's role in disseminating the toolkit?	DCS is interested in receiving ideas on how to disseminate the toolkit.
RFP	Budget	What is the annual funding range for the project and is there a funding cap? How will the funding be available/reimbursed?	This will be an expense based contract with the vendor being reimbursed expenses incurred over two years. Respondents are encouraged to submit their proposed costs for this project with their proposals.
RFP	Service Delivery	Is there money for administrative/oversight costs and will the selected vendor be allowed to subcontract with providers for service delivery?	Administrative/oversight costs are to be included in the proposed budget and the select vendor could subcontract.
RFP	Curriculum	Does the project allow for the purchase of computers, other supportive technology, and curricula to be implemented locally?	If the respondent assumes computers, technology, and curricula are needed, then include those costs in the proposed budget.
RFP	Other	Does the project allow for professional development funding (relevant to the project) for state and local stakeholders?	If the respondent assumes professional development is needed, then include those costs in the proposed budget.
RFP	Budget	How many years is this funding available and is there the opportunity for the project to become sole-sourced after a demonstrated history of successful implementtion?	Two years of funding and the project is not intended to be more than 2 years.
RFP	Budget	What is the project budget for this contract?	Respondents are encouraged to submit their proposed costs for this project with their proposals.
Other	Other	What is the budget for this project?	Respondents are encouraged to submit their proposed costs for this project with their proposals.
Other	Other	Where will stakeholder and focus groups be held?	DCS wants statewide representation and would encourage respondents to consider community based locations (which could be available for free or at reduced rates) when meetings are held.

Other	Other	Have the pilot locations been determined?	No
Other	other	What components or infromation would the agency like include as part of the toolkit, referenced on page 10 of the RFP.	DCS intends for this RFP to provide opportunities for more detail of the toolkit. The toolkit will be produced from the selected vendor's work.
RFP	Budget	What is the estimated budget for the entire project?	Respondents are encouraged to submit their proposed costs for this project with their proposals.
RFP	RFP Process	Is it correct that the IDOA Requirements are worth 25 points out of a total of 100 evaluation points? If so, what is the breakdown of points for the different categories: Indiana Economic Impact, WBE, etc.?	In the IDOA 1 attachment, each requirement is worth 5 points. Indiana Economic Impact, Buy Indiana, Minorty Business Enterprise, Women Business Enterprise, and Indiana Veteran Owned Small Business are each 5 points.
RFP	Budget	Is there a minimum percentage of the total budget that has to go to the prime contractor versus the subcontractor(s)?	It is not a requirement but the goal would be 8% Women Owned, 8% Minority Owned, and 3% Veteran Owned.
RFP	Budget	Is there a maximum percentage of the total budget that can go to any single subcontractor?	It is not a requirement but the goal would be 8% Women Owned, 8% Minority Owned, and 3% Veteran Owned.
RFP	Technical	When the RFP mentions disseminating the toolkit, does that refer to hard copies? If so, should the vendor include the service of printing the toolkit? How many copies does the state envision needing?	DCS intends for this RFP to provide opportunities for more detail of the toolkit. Electronic format will be the most usable, but some hard copies may be needed. Respondent's budget could reflect the cost of printing some toolkits if necessary.
RFP	Technical	Would the state want this toolkit posted online? If so, does the state have the capacity to put it on their website? Or should the vendor provide the service of creating a website to house the toolkit?	DCS intends to post the toolkit on our Web site.
RFP	Service Delivery	Is a current provider of direct prevention services precluded from responding to this RFP?	No, any provider can respond to this RFP.
RFP	Other	Is there any perceived conflict in operating in both an advisory and direct service capacity at the same time?	No, any provider can respond to this RFP.

RFP	Technical	How will direct service providers be engaged to participate in the development of the strategic framework?	DCS intends for this RFP to offer opportunities for direct service providers to be engaged and proposals should indicate what that engagement could be.