



Comprehensive Homebased Services Bidders Conference

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Comprehensive Services RFP

<http://www.in.gov/dcs/3395.htm>

A screenshot of the Indiana Department of Child Services website. The page is titled "Comprehensive Home Based Services" and features a navigation menu on the left with "Comprehensive In Home Services" highlighted. The main content area includes a "Response Due Date: December 14, 2012" and a description of the RFP. A list of attachments is provided at the bottom, including "REP", "Attachment A - Service Standards", "Sample Contract", "Attachment E - Budget Template", and "Supplementary Referrals Approval Form". A circular logo at the bottom left reads "FOR CURRENT REQUESTS".

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Comprehensive Home Based Services

Response Due Date: **December 14, 2012**

The purpose of this RFP is to select Comprehensive Home Based Services vendors/providers that can satisfy the DCS need for the provision of Comprehensive Home Based Services that are to be Evidenced Based Models or Promising Practices to all 18 regions and the corresponding 92 local offices in the State. Service providers may choose to apply to serve individual counties, regions or the entire state. Services shall be inclusive (as defined in the Service Standard, see Attachment A), home based and provided for the entire family.

Apply at: <http://financials.dcs.in.gov/Public/RFP/RequestAvailable.aspx>

Attachments:

- [REP](#)
- [Attachment A - Service Standards](#)
- [Sample Contract](#)
- [Attachment E - Budget Template](#)
- [Supplementary Referrals Approval Form](#)

FOR CURRENT REQUESTS



Comprehensive Service Defined

In- Home Family Centered Services provided using Evidence Based Practice and/or Promising Practices.

Examples:

- ▶ Trauma-Focused Cognitive Behavioral Therapy,
- ▶ Cognitive Behavioral Therapy,
- ▶ Functional Family Therapy,
- ▶ Multi Systemic Therapy,
- ▶ Family Centered Treatment,
- ▶ Motivational Interviewing,
- ▶ Brief Strategic Family Therapy
- ▶ Child Parent Psychotherapy, OR
- ▶ Other DCS approved treatment models



Evidence Based Practice Training Supported by DCS

- ▶ Family Centered Treatment
- ▶ Motivational Interviewing
- ▶ TF-CBT



MRO Services

- ▶ Outside of Comprehensive Services
- ▶ RFP will focus on services to families who do not qualify for Medicaid Rehabilitation Option services.



Comprehensive Defined

- ▶ The service shall be all inclusive to meet the needs of the family. There should not be a need for DCS to refer the child(ren) or family to any of these additional services.

- ▶ Must include:
 - Assessment of service need
 - Homebased therapy
 - Homebased casework
 - Homemaker/Parent Aid
 - Visitation supervision
 - parent engagement
 - Parent Education
 - transportation assistance



Comprehensive Defined

- ▶ Wide Range EBPs and promising practices that might fall under this service standard.
- ▶ There may be some variation in what is considered outside the “all inclusive” services. Examples of services that may be outside of the services provided:
 - Diagnostic and Evaluation Services
 - Residential Drug Treatment services, Detoxification Services and other medical services, Outpatient Drug Treatment.
- ▶ Supplemental referrals form
- ▶ Included/ excluded service components table completed with proposal



Service Narrative

- ▶ Should be very clear in describing your agencies implementation.
- ▶ What EBP is your agency using?
- ▶ Clearly define the target population
- ▶ Include services beyond the “must” service inclusion list.
- ▶ Where is your agency in the EBP certification process?
- ▶ Describe timeline of implementation, when will your agency be ready to implement model?
- ▶ Is your agency trauma informed?



Trauma Informed

- ▶ Trauma-informed care is an approach to engaging people with histories of trauma that recognizes the presence of trauma symptoms and acknowledges the role that trauma has played in their lives.
- ▶ Trauma assessment of agency
- ▶ Trauma assessment of clients



Per Diem Rate

- ▶ Must contain all costs associated with Comprehensive Home Based Services including but not limited to all services under the Comprehensive definition, supervision, administration, 24/7 on call, ongoing training costs, costs associated with model fidelity, QSR participation.
- ▶ Starts at first face-to-face contact after the assessment is complete and recommendation for acceptance into this program is approved.
- ▶ Detailed budget



Quality Service Reviews

- ▶ The Quality Service Review (QSR) is an in depth case review process that includes interviews with those involved in the case to determine what is working or not working, at the point of practice, for selected children and families receiving services.
- ▶ Training–2 days
- ▶ 1 Participant per Region served–2 day review



Timeline

Key RFP Dates: Activity	Date
Issue of RFP	09/19/12
Pre-Proposal Conference	11/05/12
Deadline to Submit Written Questions	11/9/12
Answers to Vendor questions posted on DCS website	11/19/12
Submission of Proposals	12/14/12
<p>The following timeline is only an illustration of the RFP process. The dates associated with each step are not to be considered binding. Due to the unpredictable nature of the evaluation period, these dates are commonly subject to change.</p>	
Proposal Evaluation	12/14/12-2/1/13
Notification of Awards	TBA*
Preparation of Contracts	TBA*
Contract Signature Process	TBA*
Contract Activation	TBA*

* Due to the focus of implementing Evidenced Based Practice Models and Promising Practices in Indiana, this RFP may have staggering contract start dates. The RFP award recipients will propose an implementation timeline in the Service Narrative (Attachment D) that will be solidified during the contract negotiation period.



Questions?

