



Joseph E. Kernan, Governor  
State of Indiana

**Division of Family and Children**  
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TO: Regional Managers  
Directors, Local Offices of Family and Children

FROM: Steven E. DeMougin, Director  
Division of Family and Children

Jane A. Bisbee, Deputy Director  
Bureau of Family Protection and Preservation

DATE: December 28, 2004

SUBJECT: Assisted Guardianship  
DFC-04-16

The Assisted Guardianship Program is available for new enrollment beginning on January 1, 2005. The program requirements are identical to past implementation and instructions, forms and flowcharts are located on the Bulletin Board.

Each region will be allocated a finite number of slots which were determined through collected ICWIS data and projected region use. When a county has determined the Assisted Guardianship to be the best possible permanency option for a child meeting the eligibility requirements, a request will be made to the Regional Manager. Each Regional Manager will make the final determination based on the county request and the number of available slots for the region.

A report will be run from ICWIS data that will be distributed to the Regional Manager monthly to assist with the tracking of the allotted regional slots.

DEM:JB:asg

