

# Children's Special Health Care Services Administrative Policy Manual

## Administrative Policy # B-1d



Title: Director,  
Children's Special Health Care Services (CSHCS)

**Latest Revision Date:** May 23, 2019  
**Revision Reason:** New Policy

**Title:** **Processing CSHCS Applications and Re-evaluations for Participants and Families who are Exempt from Paying Social Security Medicare Taxes**

**Purpose:** To provide guideline for processing applications and annual re-evaluations when a Medicaid Exemption is involved

**Rules References:**

- 410 IAC 3.2-1-28 – “Processing and Application” defined
- 410 IAC 3.2-2-4 – Application process and enrollment in the Medicaid program
- 410 IAC 3.2-2-5 – State Department of Health responsibilities in the application process
- 410 IAC 3.2-2-6 – County Department responsibilities in the application process
- 410 IAC 3.2-3-1 – Revaluation of eligibility and criteria for closure
- 410 IAC 3.2-5-1 – Health Insurance information and utilization
- 410 IAC 3.2-5-2 – Family responsibility to disclose information

**Policy:** The requirements that necessitates an applicant to show evidence that the child is enrolled in a Medicaid program or that the child has applied for the Medicaid program, under 410 IAC 3.2-2-4(a), shall be waived if the applicant can show proof of filing an IRS FORM 4029, “Application for the Exemption from Social Security and Medicare Taxes and Waiver of Benefits.” The form should have the words “approved” on it.