

# Rape Prevention and Education Funding Opportunity



February 29, 2024

## Project Description

The purpose of the Request for Applications (RFA) is to fund competitive grants for community-based organizations, contractors/consultants, and not-for-profit organizations (as defined by IRS tax determination) within the state of Indiana to implement programs and/or initiatives focused on preventing sexual violence.

The funding opportunity is a five-year grant cycle, with contract renewals each year contingent on satisfactory progress in program/initiative implementation.

## Summary of Funding

The total amount of funding available for this program is \$525,605. The recommended maximum ask is \$150,000, although there is no penalty for requesting more than \$150,000.

Funding for this program was made possible by the Centers for Disease Control and Prevention (CDC) Rape Prevention and Education grant program. The views, opinions or content expressed in this announcement do not necessarily reflect the views, opinions or policies of the National Center for Injury Prevention and Control, the CDC or the U.S. Department of Health and Human Services (HHS).

## Eligibility and Requirements

The applicant organization:

- Must have a tax ID and will need to be able to register as a vendor with the state.
  - See: [Bidder Profile Registration](#).
- Must comply with financial requirements as listed in the budget section.

## Grant Application

Applicants must provide answers in the fillable text boxes provided in the application form. Incomplete applications may not be reviewed. Note: there is a character limit in some of the larger text boxes. Please do not edit the document or use more characters than allowed.

## Character Limits

- Program/Initiative Description – 7,500 characters
- Goals, Objectives, and Measures – 7,500 characters
- Populations of Focus and Equitable Outcomes – 5,000 characters
- Intended Benefit – 2,500 characters
- Evaluation Capacity – 5,000 characters
- Staff Retention – 2,500 characters
- Sustainability – 2,500 characters

## Budget

The budget and budget justification worksheet must be submitted with the application as a separate Microsoft Excel document. Do NOT submit a different format. The budget must correlate with the tentative project period:

- Feb. 1, 2024 – Jan. 31, 2025

The budget is an estimate of what the project will cost. In this section, demonstrate that:

- All expenses are directly related to the project
- The relationship between budget and project objectives is clear
- The staff time related to the RPE budget must be clearly and directly involved in this project

In-state travel information must include miles, mileage reimbursement rate and reason for travel. Travel reimbursement may not exceed state rates. Currently, the in-state travel reimbursement is \$0.49 per mile, \$41 per diem per day, and \$107 plus tax per night of lodging. Rates differ for out-of-state travel. In completing the budget, all amounts should be rounded to the nearest penny.

In filling out the budget narrative and justification, describe the funding request and how the expenses will help provide these services. Please provide justification for each expense laid out in the budget and be as specific as possible for all the line items.

### **Grant funds and program income shall not be expended for the following:**

- To supplant or replace current public or private funding
- To supplant ongoing or usual activities of any organization involved in the project
- To purchase or improve land, or to purchase, construct, or make permanent improvements to any building
- To reimburse pre-award costs
- To support planning efforts and other activities associated with the program or application
- For fundraising, political education, or lobbying activities
- Replace or repair existing buildings or equipment due to depreciation
- Contributions, gifts, donations
- Entertainment
- Automobile purchase
- Interest and other financial costs



- Fines and penalties
- Fees for health services
- Bad debts
- Contingency funds
- Executive expenses (e.g., car rental, car phone, entertainment)
- Accounting expenses for government agencies
- Legal fees
- Equipment
- Dues to societies, organizations, or federations

## Reporting Requirements

All applicants are required to collect data for monitoring and evaluation purposes.

- Applicants must submit reports quarterly
- Applicants must attend monthly check-in calls with the program director and evaluator
- Applicants must report their use of funds and programming/resources provided, any subrecipients/contracts with this funding, and reflect this in the budget of the application with a detailed budget justification
- Applicants must host IDOH for a site visit upon request to ensure progress of the program

*\*IDOH will create personalized reporting tools for each grantee based on programming, goals and objectives. The grantee will have 60 days from execution of the contractual agreement to adopt the template from IDOH or request changes with justification. IDOH is subject to change the report template at any time if deemed necessary. The reporting template that IDOH provides will include, but is not limited to, mandatory items such as:*

- *Population served and number served*
- *Trainings*
- *Partnerships*
- *Other program specific data*

## Points of Contact

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