



# Indiana Department of Health Children and Hoosiers Immunization Registry Program - Quick Reference Guide

## Lot Usage and Recall Report

### Why Would I Use the Lot Usage and Recall Report?

Clinics can use this report to identify all patients who have received a vaccine with a certain lot number. This report can assist with troubleshooting inventory when you experience discrepancies between your vaccine counts and your CHRIP reconciliation page. This report can also be used to document compromised vaccines on all patient records that received recalled or compromised lots.

### How Can I Run the Report?

1. Log in to CHIRP, select **Reports**, and **Report Module**
2. Under the **Vaccination** section, select the **Lot Usage and Recall**
3. This report can be run several ways
  - The **Active Lots**, **Inactive Lots** and **Expired Lots** sections all show vaccines that the clinic has or had in inventory
4. Select a **lot number** in the left hand box
  - Then, use the arrow key to move the selected lot to the right hand box.
5. Entering a **date range** will show all patients vaccinated with the specified lots at the clinic within the selected date range

The screenshot shows the 'Lot Usage and Recall Report' interface. The 'Limit Report By' section is set to 'KATY'S CLINIC ( 100068 )'. The 'Active Lots' section is selected, and a list of vaccine types and lot numbers is displayed. A red arrow points to the 'Active Lots' section. The 'Inactive Lots' and 'All Expired Lots' sections are also visible. At the bottom, there are 'From' and 'Through' date range fields, a 'District/Region' dropdown, and 'Back', 'Reset', and 'Create Report' buttons.

### What will the Report Show if Run by Lot Number?

Running the report by lot number will show all patients vaccinated with the selected lot number (i.e. lot # 458). This can help you identify all patients that received a specific lot number of vaccine. If there happens



to be a vaccine lot recall or storage and handling incident that compromises vaccine, the **Mark all Results as Compromised** button on the bottom right will mark the doses as compromised in each patient record.

**Lot Usage and Recall Report**

Report Criteria Report Date: June 26, 2017

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Organization (IRMS): 100068 - KATY'S CLINIC  
 Vaccinating Facility: RANIER  
 Date Range: All  
 District/Region: All  
 Vaccine: DTaP      Manufacturer: SANOFI PASTEUR      Lot Number: 458      Lot Facility: RANIER      Funding Source: SFLIT

Last Name	First Name	Birthday	SIIS Patient ID	Vaccination Date	Organization (IRMS)	Vaccinating Facility	Dose Size
TWOKR	TEST	01/01/2011	6278133	05/16/2017	100068	RANIER	Full

Total Patients Selected: 1      Total Vaccinations Administered: 1

--select-- Mark All Results As Compromised

## What Will the Report Show if Run by Vaccination Date?

If you run the report for a specific date range, it will look like the screenshot below. This shows all patients vaccinated by any lot number in your clinic's inventory during the specified date range.

**Lot Usage and Recall Report**

Report Criteria Report Date: June 26, 2017

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Organization (IRMS): 100068 - KATY'S CLINIC  
 Vaccinating Facility: RANIER  
 Date Range: From: 05/15/2017 Through: 05/17/2017  
 District/Region: All

Last Name	First Name	Birthday	SIIS Patient ID	Vaccination Date	Organization (IRMS)	Vaccinating Facility	Dose Size	Lot Number
TWOKR	TEST	01/01/2011	6278133	05/16/2017		RANIER	Full	45122
TWOKR	TEST	01/01/2011	6278133	05/16/2017		RANIER	Full	789
TWOKR	TEST	01/01/2011	6278133	05/16/2017		RANIER	Full	458
TWOKR	TEST	01/01/2011	6278133	05/16/2017		RANIER	Full	4512

Total Patients Selected: 1      Total Vaccinations Administered: 4

--select-- Mark All Results As Compromised



**Tip:** To use this report as a quality improvement tool, ensure that the patients listed match the number of vaccine that were administered. If the patient listed was not given the selected lot number, the record needs to be updated in the EMR and possibly CHIRP.



**Questions?** Please Contact the CHIRP Help Desk at 1-888-227-4429 or email [chirp@isdh.in.gov](mailto:chirp@isdh.in.gov)