



**Indiana**  
Department  
of  
**Health**

## **Long-term Care** **NEWSLETTER**

**LTC Newsletter 2020-78**  
**December 22, 2020**

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### **Long-term Care Update:**

- LTC Facility COVID-19 Data Submission Guidelines
- COVID-19 Vaccine Resident/Representative Fact Sheet

### **LTC Facility COVID-19 Data Submission Guidelines**

The [LTC Facility COVID-19 Data Submission Guidelines](#) have been updated. Included in with the guidelines are:

- Reporting Systems for COVID-19
- Data Submission Process Flow: Case-Level Information
- COVID-19 LTC Reporting Summary

**NOTE:** COVID-19 Related Death – Staff or Resident needs to be reported within 24 hours of death. (See COVID-19 Reporting Summary – Row 4) COVID-19 Death Reporting Line 765-860-6053.

**NOTE:** All COVID positive residents, including residents that are positive upon admission should be reported into the [Long Term Care COVID-19 Case Report Form-REDCap](#). To report a new admission, select “positive upon admission”. This form should be completed within 24 hours of admission. Send questions: [Melissa Meador](#)

### **COVID-19 Vaccine Resident/Representative Fact Sheet**

The [COVID-19 Vaccine Fact Sheet](#) is available for residents/representatives and essential family caregivers. Please share this information within your facility to encourage participation in the anticipated pharmacy vaccination program.