



Commission Board Meeting Minutes Wednesday, October 19, 2011

Chairman Virgil Madden called the Commission Board Meeting to order on Wednesday, October 19, 2011 at 10:48am in the Indiana State House, Room 101.

Roll Call

Jackie Cissell proxy for Tony Bennett, Marco Deckard proxy for Jamal Smith, Laura Heinrich proxy for Gregory Larkin, Mindy Lewis, Virgil Madden proxy for Lt. Governor Becky Skillman, Elijah Neal Jr., Adrienne Shields proxy for Mike Carr, Lynn Smith proxy for Gina Eckart, Rep. Vernon Smith, Wayne Wellington, Rob Wynkoop

Absent – Kenneth Allen, Rep. Tim Brown, Robert Marshall Jr., Sen. Scott Schneider, Rev. Joe Smith, Sen. Greg Taylor and Tim Brown proxy for Bruce Lemmon were absent due to attending the Criminal Code Commission meeting.

Staff – James Garrett Jr., Malika Mays

Invocation

Chairman Madden asked everyone to introduce themselves and share something positive that has happened in their life recently. Then he asked for everyone to bow their heads for a moment of reflection.

Adoption of Minutes

Motion was moved by Commissioner Lewis, second by Commissioner Shields; motion passed to accept the July 20, 2011 minutes

Financial Report

Commissioners were provided copies of the financial reports for the months of July, August and September. Mr. Garrett informed commissioners that the expenditure for \$500 in July was made for the purchase of our table at the Indiana Black Expo's Corporate Luncheon. The standard operational expenditures were made from the Appropriations (1000) account for all three months. Commissioner Lewis asked about the double charge of \$1,876.75 for the purchase of t-shirts for the Black Barbershop Health Outreach Initiative from the Donations (6000) account in the month of July; Mr. Garrett is working with FSSA's Comptroller regarding this matter. No expenditures were made from the Donations account in the months of August and September. Commissioner Lewis suggests we make a request for our financial reports every month to review, even if no board meeting is held.

Executive Director's Report

Mr. Garrett provided commissioners with information about the commission's partnership with the Father's & Families Resource Center. Commissioners briefly discussed the role and involvement of the Commission in this partnership. Commissioners would like to have a representative from the Father's and Families Center to provide a report in regards to what the expected outcome of the program will be, a time frame for the program, a fiscal breakdown of the program, the commissions role, and a little more history about their organization. Mr. Garrett will provide commissioners with a brief synopsis on the Father's & Families Center, and make the request to have someone from their organization attend one of our board meetings to provide details regarding the programs to be implemented.

Old Business

Annual Report Review Finalization

Commissioner Shields informed commissioners that the 2009-2010 annual report has been finalized, and she is currently waiting on printing quotes from PEN Products and Pitney Bowes. An electronic copy of the annual report will be sent to all commissioners. Chairman Madden asked commissioner Wynkoop to assist Ms. Shields with the printing process. Chairman Madden's hope is to have the annual report ready to distribute and share with legislators on organizational day.

New Business

"Enhancing the Black Male" Local Commission Grant Proposal Initiative

At the request of the Chairman, Mr. Garrett put together a draft grant program proposal for our local commissions in hopes of gaining more connectivity between the local commissions and the State Commission. Commissioners briefly discussed this initiative and were asked to review the draft proposal. Commissioners made suggestions which included: the proposal may be too cumbersome; concerns with who to address for accountability, will this be a yearly thing or one time only; will the form be simple, do we really want to be a grantor; how can we use this to be more strategic; what do we want to see happen from this and how it can help impact our commission. Mr. Garrett will send an electronic version of the proposal to commissioners for review and feedback by the close of business today, October 19, 2011. Chairman Madden asked commissioners to send all feedback to the commission staff for modifications and suggestions. A subcommittee will then review the draft document and present a final proposal to the commission board for approval.

Commissioner Smith asked that the commission consider participation with AAMNC for their national conference to be held on February 19-20, 2012 in Columbia, SC. Chairman Madden asked Mr. Garrett to provide him with a copy of the wish list and all other information in regards to the conference to determine the commissions' level of participation. Chairman Madden with the Commission's permission will review the information and make a decision on the Commission's participation. He will consult with Commissioner Smith and get back with the board on his decision on this matter. The AAMNC national conference will be on the next meeting agenda as old business.

Meeting adjourned @ 11:57pm