

Governor's Commission on Minority and Women's Business Enterprises

Quarterly Public Commission Meeting
Indiana Government Center South, Conference Center, Room C
402 West Washington Street, Indianapolis, IN 46204
Monday, December 12, 2016 | 1:12 p.m.

Meeting Minutes

I. Call to Order

Deputy Commissioner, Terrie Daniel, called the meeting to order Monday, December 12, 2016 1:13 p.m.

II. Roll Call

Michael Babcock took roll call – those members present were:

Tony Kirkland Chairman	Jessica Robertson Indiana Department of Administration Commissioner	Terrie Daniel Minority and Women's Business Enterprises Deputy Commissioner	Shane Springer PTAC
Elizabeth Kiefner Crawford Indiana Department of Transportation Representative	Cassandra Wilson Central Representative	Jesse Moore Northern Representative	Frances Vega-Steele Northern Representative
David Olivencia Northern Representative	John Bartlett Representative		

III. Establish quorum

Having 9 voting members, quorum was established for the meeting.

IV. Adoption of Past Minutes

Chairman Kirkland entertained a motion to adopt the minutes from the September the 12th, 2016 meeting.

The motion was unanimously passed and the Governor's Commission on Minority and Women's Business Enterprises meeting minutes were adopted.

V. Deputy Commissioner's Report

The Deputy Commissioner's report started with a general overview of 2016 from Terrie Daniel.

- Decreased third party outreach events by 7.5%, focused on strategic partnerships
- Increased Outreach attendance – 200 attendance on average per regional business conference
- Certifications are slightly down from 614 M&WBE applications in 2015 to 515 as of November 30, 2016
- 257 new M&WBE applications for certification
- 258 Re-Certifications
- The average days to certify was 80 days, still under the 90 day timeframe

Following the overview, Amy Wolf, Deputy Director of Certification, gave an update on certification statistics:

- 60 New Incoming Applications during the 4th quarter
- 126 applications completed in the 4th quarter
- 2 denials
- 560 MBEs

- 998 WBEs
- 106 VBEs

There was discussion amongst the commissioners about knowing exactly how many firms were both WBEs and MBEs.

Maia Siprashvili-Lee, Deputy Director of Business Development and Compliance, followed with her report detailing the number of “Good Faith Effort Reviews” conducted, and the division’s outreach activities.

- 1 good faith effort review for the Department of Public Works, determined that a good faith effort was not made
- 4 good faith effort reviews for INDOT, 3 of the 4 reviews were affirmative. The fourth review resulted in a recommendation to award to the second lowest bidder.

Following Ms. Siprashvili-Lee’s report the commission began reviewing and discussing the State Educational Institution’s Annual Supplier Diversity Report.

VI. SEI Supplier Diversity Report

- Comm. Moore recommended that the state should meet with each SEI and review their report and see how they can assist.
- Comm. Bartlett proposed that when the commission has a summit, that the SEIs and other partners be included.

VII. PTAC Update

- Shane Springer, State Director of PTAC, gave an update concerning their outreach efforts in 2017.
- PTAC will be holding an Aerospace & Defense Expo in Downtown Indianapolis.

VIII. INDOT DBE Program Update

Elizabeth Kiefner Crawford presented the Indiana Department of Transportation DBE program update. She provided an update on certification, contract compliance and support services. She reported certification statistics, including number of certified firms. She also included updates on current and future INDOT projects in relation to their supplier diversity goals.

IX. New Business

The first order of new business was presenting Commissioner Jesse Moore with the Sagamore of the Wabash.

Representative asked the Chairman when the Commission would be addressing the Commission’s “Attendance” problem. The Chairman replied that discussion of the attendance issue would be tabled until the first meeting of 2017.

There was no more new business or public commentators.

X. Adjourn

Chairman Kirkland adjourned the meeting Monday, September 12, 2016, 2:13 p.m.