

Governor's Commission on Minority and Women's Business Enterprises

Quarterly Public Commission Meeting
City of Columbus City Hall,
City Council Chambers 2nd Floor,
123 Washington St., Columbus, IN, 47201.
Monday, September 9, 2019 | 1:00 p.m.
EST

Meeting Minutes

I. Call to Order

Chairman Wilson called the meeting to order Monday, September 9, 2019 at 1:00 p.m. EST

II. Roll Call

Kesha Rich took roll call. Those members present were:

Gregory L. Wilson Chairman	Lesley Crane Indiana Department of Administration – Commissioner	Elizabeth Kiefner Crawford Indiana Department of Transportation Representative	Aaron Vigil-Martinez Director, Small Business & Entrepreneurship Indiana Economic Development Corporation
Alfonso Vidal Southern Representative	Cassandra Wilson Central Representative	Remo Mezzetta* Central Representative	Erin Houchin State Representative
Frances Vega-Steele Northern Representative			

*Present via teleconference

III. Establish quorum

Having 8 voting members, a quorum was established for the meeting after the meeting began.

IV. Adoption of Past Minutes

Chairman Wilson entertained a motion to adopt the minutes from both the February 22nd and June 10th 2019 meetings.

The motion was unanimously passed and the Governor's Commission on Minority and Women's Business Enterprises meeting minutes were adopted.

V. Adoption of the Report of the Governor's Commission on Minority and Women's Business Enterprises

Chairman Wilson entertained a motion to adopt the October 2019 Report of the Governor's Commission on Minority and Women's Business Enterprises.

The motion was unanimously passed and the October 2019 Report of the Governor's Commission on Minority and Women's Business Enterprises was adopted.

VI. State Educational Institution (SEI) Reports

Each SEI gave a brief overview of their overall goals and utilization percentages for the quarter. The SEIs that presented their reports were:

- Ivy Tech Community College: MBE: 6.15%, WBE: 8.30%, IVOSB: 0.54%
- Indiana State University: MBE: 1.52%, WBE: 1.79%, IVOSB: 0.60%
- Vincennes University: MBE: 0.00%, WBE: 14.22%, IVOSB: 0.03%
- Ball State University: MBE: 4.70%, WBE: 1.52%, IVOSB: 0.00%
- Purdue University: MBE: 2.74%, WBE: 4.27%, IVOSB: 0.57%
- Indiana University: MBE: 3.50%, WBE: 7.05%, IVOSB: 1.10%
- University of Southern Indiana: MBE: 1.89%, WBE: 2.44%, IVOSB: 0.43%
- The Commissioners had the following comments/questions and recommendations for the SEIs:
 - SEIs will report their year to date numbers in addition to their quarterly report;
 - Ivy Tech will provide a list of items purchased through Amazon.

VII. Deputy Director of Certification's Report

Amy Wolf, the Deputy Director of Certification, gave a general review of certification data for 3rd quarter 2019:

- Provided comparative numbers of 2019 2nd quarter to 2019 3rd quarter new incoming MBE/WBE applications (60), recertification applications (70), applications completed (77), preliminary denials issued (2), applications denied (3) and average processing time (26.23 days)
- Reported MBE and WBE new applications received and recertification's received for 2nd quarter 2019 compared to 3rd quarter 2019
- Reported the data for total certified firms: 2nd quarter 2019 through 3rd quarter 2019
- Reported the data for the number of certified MBE and WBE firms by ethnicity
- Provided comparative numbers of 2019 2nd quarter to 2019 3rd quarter new incoming IVOSB applications (17), recertification applications (11), applications completed (15), and average processing time (8.5 days)
- Provided an update on certification achievements and challenges

VIII. Deputy Director of Business Development and Compliance's Report

Kesha Rich, the Deputy Director of Business Development and Compliance gave a general review of Compliance and Outreach in the 3rd quarter of 2019:

- Provided a compliance update that reported 10 INDOT Good Faith Effort Reviews were conducted in the 3rd quarter
- Division of Supplier Diversity attended 15 pre-proposal meetings and tracked 10 RFP's with MBE/WBE participation
- Reported the payments made to M/WBE subcontractors: MBE \$26,856,427.33, WBE \$23,918,576.64
- Reported the payments made to commitment goals- percentage of spend MBE 5.35%, WBE 5.62%
- Reported the dates for the 2019 Certification Webinars
- Reviewed the Division's outreach activities that detailed 12 outreach events attended, including the Indiana Black Expo participation in Indianapolis, IN.
- Discussed the remaining 2019 Commission Meeting date

IX. INDOT DBE Program Update

Elizabeth Kiefner Crawford presented the Indiana Department of Transportation DBE program update. She provided an update on certification, contract compliance and support services. She reported certification statistics, including number of certified firms. She also included updates on current and future INDOT projects in relation to their supplier diversity goals.

X. Public Comments

PUBLIC COMMENTATORS:

Jesse Moore

NO FURTHER PUBLIC COMMENTATORS.

XI. Adjourn

Chairman Wilson adjourned the meeting Monday, September 9, 2019, 2:59 p.m. EST