

Division of Supplier Diversity

Request for Classification Code (UNSPSC)

Review and Amendment

Company Name:

Bidder Registration Number:

Street Address:

Phone Number:

E-Mail Address:

List of UNSPSC code(s) requested (visit www.unspsc.org for a listing of available codes):

Add/Remove	Code Number	Code Description

List of active or completed contracts or supply invoices relating to the code(s) requested (attach copies of each listed):

Owner/Contractor	Phone #	Contract/Invoice Amount	Project Name & Location	Type of Work Performed

List all equipment that your company owns or leases that is used to perform the work described in the UNSPSC code(s) requested (attach copies of current lease agreements or proof of payment):

Equipment Type	Year/Make/Model	Date Acquired	Present Value

Please attach any other documentation or information relevant to the review of your request including, but not limited to: licenses held, property leases, training received, or expertise gained. Submit the completed request to:

Indiana Department of Administration, Division of Supplier Diversity
 402 W. Washington St., Room W462
 Indianapolis, IN 46204

Owner Name:

Title:

Signature: _____

Date: _____