



STATE OF INDIANA

Eric J. Holcomb, Governor

DEPARTMENT OF ADMINISTRATION
Commissioner's Office

Indiana Government Center South
402 West Washington Street, Room W462
Indianapolis, IN 46204

Date: August 16, 2021

To: All State Institutions

From: ^{RA}Rebecca Holwerda, Commissioner, Indiana Department of Administration
Zachary Jackson, Director, State Budget Agency ^{ZQJ}

Subject: Rental Vehicle and Personal Vehicle Cost Comparison

Effective August 21, 2021, Enterprise rental rates will increase. As a result, the rental verses reimbursement breakeven point outlined in Financial Management Circular 2017-2, Sections 16 and 21 will be revised to 150 miles.

This breakeven point will be revaluated April 2022.

Please direct questions to the Department of Administration Travel Services at idoatravel@idoa.in.gov or (317) 232-4258.