

## Appendix E – Application Checklist

All applications must be submitted to the INDOT NEVI Procurement Center on SharePoint by November 22, 2023, and no later than 11:59PM. Proposals must include all the documents listed below. File names and formats must be as noted below for each file.

### Required Submittal Materials:

- PART A ADMINISTRATIVE
  - Format: PDF or MSWord (.docx)
  - Naming: Prime Applicant Name\_INDOT NEVI NOFO\_Part A
  
- PART B EXPERIENCE PACKAGE
  - Format: PDF or MSWord (.docx)
  - Naming: Prime Applicant Name\_INDOT NEVI NOFO\_Part B
  
- PART C: SITE APPLICATION
  - Format: PDF or MSWord (.docx)
  - Naming: Prime Applicant Name\_INDOT NEVI\_NOFO\_Part C\_Corridor Number\_Exit Number<sup>1</sup>

The following required attachments must be combined with their respective parts and included at the end of the submittal material:

- Proof of Project Experience (Part B)
- Proposed Schedule (Part B)
- Discretionary Exceptions Request Template (Part C, if any - see Appendix B)
- Site Schematic (Part C)
- Utility Questionnaire (Part C - see Appendix G)
- Proof of additional meetings with XBEs (Part C)

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<sup>1</sup> If applicants wish to apply for multiple locations at a single exit, please number each application at the end of the naming convention, such as “Applicant A\_INDOT NEVI NOFO\_Part C\_65\_Exit172\_Site 1”.