

## DEFINITIONS

Alcohol - The intoxicating agent in beverage alcohol, ethyl alcohol, or other low molecular weight alcohols including methyl and isopropyl alcohol.

Controlled Substance – Has the meaning assigned by 21 U.S.C. 802 and includes all substances listed on schedules I through V as they may be revised from time to time. (Also see 21 U.S.C. 812 and 21 CFR 1308).

## RESPONSIBILITIES

Employees are responsible for:

- reporting for duty in a work-ready condition; and
- submitting to drug and/or alcohol testing in appropriate circumstances when required.

Supervisors are responsible for:

- recognizing indications of possible use or influence of drugs and/or alcohol; and
- taking appropriate actions when such indications are recognized.

## PROCEDURES

Procedures shall be those identified by the Drug and Alcohol Testing Policy/Responsibilities and Procedures.

## REFERENCES

Omnibus Transportation Testing Act of 1991

49 CFR Parts 40 and 382

25 IAC 4-1-1

Executive Order 90-5

[Discipline Policy](#)

[Drug and Alcohol Testing Policy](#)